



**Illinois Freedom of Information Act
(FOIA)
Summary**

Village of River Grove, Illinois
Cook County, Illinois

The Village, a home-rule municipality under Illinois law, was incorporated in 1888. The Village is located in west central Cook County approximately 12 miles west of downtown Chicago and approximately 4 miles from O'Hare Airport and encompasses approximately 2.5 square miles. The Village is bordered generally by the Village of Franklin Park to the west, the Village of Melrose Park on the southwest, the Village of Elmwood Park on the east and the City of Chicago to the northeast, and the Cook County Forest Preserve District property on the northwest and southeast.

The Village has accessibility via highway, rail and air transportation. Interstate 294 is approximately 3 miles to the west of the Village. Illinois Rout 64 runs along a portion of the south border of the Village. Commuter rail service is provided by METRA, a division of the Regional Transportation Authority, which maintains a a commuter rail station on Thatcher Avenue in the Village. Air transportation service is available at Chicago O'Hare International Airport, located within an approximately 15minute drive from the Village.

Gas and electric service for the Village are provide by NICOR and Commonwealth Edison respectively. The Village provides water and sewer service to its property owners. The Village is responsible for operations and maintenance of it water pumping facilities and transmission and distribution mains within the Village. The Village purchases Lake Michigan water directly from the City of Chicago via contract. Sewage treatment is provided to the Village by the Metropolitan Water Reclamation District of Greater Chicago. The Village is responsible for the operation and maintenance of its storm and sanitary lift stations and transmission lines.

Recreational opportunities are provided by the Village's Recreation Department and the Veterans Park District that overlaps the Village's western section.

The majority of the Village is served by either Elementary School Districts 84½ and 85½ and High School District Number 212. The Village is also served by Triton Community College District Number 504 whose main campus is located within the borders of the Village.

Village Organization & Administration

The Village is governed by an elected President (Mayor), Village Clerk and six (6) Trustees. The President is the Village's chief executive officer and, like the Village Clerk, is elected to a four-year term. Trustees are elected to staggered four-year terms.

The Village, by statute, is empowered to provide public safety (police and fire), highways and streets, sanitation health and social services, culture-recreation, public improvements, planning and zoning and general administrative services.

As of January 1, 2023, the Village employed 56 full-time and an additional 35 full-time equivalent part-time employees. Included in the full-time number are 30 full-time officer and the department has 19 part-time auxiliary officers. The fire department is fully staffed with part-time firefighters constituting 6 full-time equivalents on duty at any time. Additional information may be found by accessing the link to the Village's current operating budget at: [2023-Final-Budget-PDF \(rivergroveil.gov\)](https://www.rivergroveil.gov)

What is a FOIA?

FOIA is the Illinois **Freedom of Information Act**. Under the Illinois Freedom of Information Act (5 ILCS 140), records in possession of public agencies may be accessed by the public upon written request. Pursuant to 5 ILCS 140/2(c), "public records" means all records, reports, forms, writings, letters, memoranda, books, papers, maps, photographs, cards, tapes, recordings, electronic data processing records, recorded information and all other documentary materials, regardless of physical form or characteristics, having been prepared, or having been or being used, received, possessed or under the control of any public body. Records that are not subject to release via the FOIA process include confidential and trade secret information.

How long does it take to get a response for submittal day?

When a FOIA is submitted it can take up to five (5) business days for a response. If an extension is needed, requester will be contacted within the first five (5) days the request was submitted.

FOIA Officers:

Marjorie A. Manchen, Village Clerk
Gina M. Leder, Mayoral Chef Assistant / Deputy Village Clerk

How can I submit a FOIA?

- Village hall in person
- www.rivergroveil.gov > hover over Government > Clerk's office > FOIA Request
- via mail: Village of River Grove, 2621 N. Thatcher Ave. River Grove, IL. 60171

FOIA Fees

- Not Applicable

