VILLAGE OF RIVER GROVE, ILLINOIS
2621 Thatcher Avenue, River Grove, Illinois
www.rivergroveil.gov

MINUTES
of the Village Board Meeting of the President and Board of Trustees
held on Thursday, July 16, 2020 at 7:00 p.m.

Publication and Notice. Notice of tonight's meeting was published in the Tribune Media Group (formerly known as Pioneer Press), Elm Leaves edition, on December 19, 2019, and, notice and the Agenda were posted on the bulletin board of the Village Hall at 2621 Thatcher Avenue, and at the Senior Community Center where the courtroom and board room are housed, at 2601 Thatcher, River Grove, Illinois on July 14, 2020, and posted at the village website, as well as e-mailed to the Board members and department heads.

Note: Due to the COVID-19 pandemic and Governor's Executive Stay-At-Home Order (Order 2020-07 issued on March 16, 2020), the posted Agenda and Notice of this meeting included the following statement: "all interested parties are encouraged to stay-at-home and call in if interested in listening to the meeting via telephone. Interested parties attending the meeting remotely will be allowed to make public comment during the public comment section of the meeting, and any individual may email any public comments to publiccomment@rivergroveil.gov. Emails received by 6 p.m. the night of any meeting will be read or summarized during the public comment session. The call-in telephone number to listen to the meeting is 1-877-304-9269, after which you will need to enter passcode 5997154."

1. CALL TO ORDER AND PLEDGE OF ALLEGIANCE: The meeting was called to Order by President Guerin at 7:01 p.m. Guerin led all present in the Pledge of Allegiance to the American flag.

2. ROLL CALL ATTENDANCE:

Note: Illinois Governor Pritzker, in response to the COVID-19 pandemic, issued Executive Order 2020-07 on March 16, 2020, which suspended the requirement of the Open Meetings Act that members of a public body be physically present at meetings of the public body, and the limitations of the Open Meetings Act as to when members of a public body may participate in meetings of the public body remotely. To minimize the spread of the COVID-19 virus, several department heads attended by teleconference.

Clerk Manchen took the roll as follows:

Present in Person: President David B. Guerin and Clerk Marjorie A. Manchen; Trustees Lynn M. Bjorvik, Roger V. Sewell, Robert C. Thomas, Michele M. Obaya, Katie A. Muellner and Christopher J. Lilly.

Absent: None.
A Quorum was declared by Clerk Manchen.
Also Attending (Dept. Heads) in Person: Village Attorney Bart Smith; Fire Chief Sean M. Flynn; Public Works Director Brock Leder; Water Supt. John Bjorvik; and HR/Communications Dir. Shawn Campbell.

Also Attending (Dept. Heads) via Telephone Conference: Police Chief Michael Konwinski; Police Auxiliary Lieutenant Pete Ungaro; Interim Comptroller Greg Peters; Alex L. Alejandro of Hancock Engineering, Village Engineer; Building Dir. Jim Duffy; and Recreation Dir. Laura Jardine.

3. SPECIAL RECOGNITION OR PROCEEDING: None.

4. APPROVAL OF MINUTES:

A Motion was made by Trustee Thomas, seconded by Trustee Obaya to approve the Minutes of the Regular Open Board Meeting of July 02, 2020, and that they be archived accordingly. Motion carried unanimously on a voice vote.

5. CORRESPONDENCE: None.

6. COMMITTEE REPORTS:

   a. PUBLIC SAFETY: Trustee Lilly read aloud the July 16, 2020 “Public Safety Committee Report,” a copy of which is attached hereto.

   b. PUBLIC WORKS & PUBLIC PROPERTIES: Trustee Muellner read aloud the report dated July 16, 2020 from Public Works Director Brock Leder, a copy of which is attached hereto.

   c. FINANCE & ECONOMIC DEVELOPMENT: Trustee Obaya read aloud her Finance/Economic Development Committee report dated July 16, 2020, a copy of which is attached hereto.

   d. LICENSE AND ORDINANCE: Trustee Bjorvik read aloud the “Building Dept. Report for the Month of June 2020” submitted by Jim Duffy, Building Director, a copy of which is attached hereto.

   e. INFORMATION TECHNOLOGY SYSTEMS: Trustee Sewell read aloud his “IT Committee Report” dated July 16, 2020, a copy of which is attached hereto.

   f. YOUTH & RECREATION: Trustee Thomas read aloud the report from Laura Jardine, Recreation Director, entitled “River Grove Youth and Recreation Board Report” dated July 16, 2020, a copy of which is attached hereto.
g. **CLERK’S REPORT:** Clerk Manchen summarized her Clerk’s report dated July 16, 2020, a copy of which is attached hereto.

7. **UNFINISHED OR OLD BUSINESS:**

**ORDINANCE NO. 2020-01.** An Ordinance Amending Ordinance No. 2002-04 Adopting a Raffle Licensing System. (Was referred to the License & Ordinance Committee by board vote on February 06, 2020). No discussion or action took place with regard to this Ordinance.

8. **RESOLUTIONS:**

a. **RESOLUTION NO. 2020-R-34.** President Guerin called Resolution 2020-R-34. Clerk Manchen read aloud the title or description of Resolution 2020-R-34 as follows:

**RESOLUTION NO. 2020-R-34.** A Resolution Approving the Execution of an Agreement with Current Technologies of Lombard, Illinois for the Purchase of an Additional 200 Hours of Necessary Network Services (Contract Not to Exceed $23,400.00).

- President Guerin asked for a Motion. A **Motion** was made by Trustee Sewell, seconded by Trustee Bjorvik to **adopt Resolution 2020-R-34** as presented.
- Trustee Sewell summarized the Resolution and Agreement contained therein.
- Guerin asked whether there were any questions or comments. No discussion ensued.
- Guerin asked Clerk Manchen to take the Board’s vote; the roll call vote was taken by Manchen as follows:

**Roll Call Vote:**
- Ayes: Trustees Bjorvik, Sewell, Thomas, Obaya, Muellner, and Lilly.
- Nays: None.
- Abstentions: None.
- Absent: None

**Motion Carried by a count of 6 “aye” votes to 0 “nays” and 0 abstain; and 0 absent.**

b. **RESOLUTION NO. 2020-R-35.** President Guerin called Resolution 2020-R-35. Clerk Manchen read aloud the title or description of Resolution 2020-R-35 as follows:

**RESOLUTION NO. 2020-R-35.** A Resolution Designating and Authorizing Transfer Agents to Act on behalf of the Village of River Grove With Illinois Funds.

- President Guerin asked for a Motion. A **Motion** was made by Trustee Bjorvik, seconded by Trustee Sewell to **adopt Resolution 2020-R-35** as presented.
- President Guerin asked Interim Comptroller Greg Peters to summarize the Resolution, which he did.
- Guerin then asked whether there were any questions or comments. No discussion ensued.
Guerin asked Clerk Manchen to take the Board’s vote; the roll call vote was taken by Manchen as follows:

Roll Call Vote:
Ayes: Trustees Bjorvik, Sewell, Thomas, Obaya, Muellner, and Lilly.
Nays: None.
Abstentions: None.
Absent: None

Motion Carried by a count of 6 “aye” votes to 0 “nays” and 0 abstain; and 0 absent.

9. **ORDINANCES:** None.

10. **NEW BUSINESS:**

   **PAYING VILLAGE’S BILLS.** A Motion was made by Trustee Obaya, Seconded by Trustee Lilly, to authorize payment of all bills in accordance with the list of warrants, dated July 16, 2020 when funds are available, and vouchers are properly endorsed. No discussion ensued. Guerin asked Clerk Manchen to take the Board’s vote; the roll call vote was taken by Manchen as follows:

Roll Call Vote:
Ayes: Trustees Bjorvik, Sewell, Thomas, Obaya, Muellner, and Lilly.
Nays: None.
Abstentions: None.
Absent: None

Motion Carried by a count of 6 “aye” votes to 0 “nays” and 0 abstain; and 0 absent.

11. **PRESIDENT’S REPORT:** President Guerin read aloud his report which is attached hereto.

12. **COMMENTS FROM THE AUDIENCE:**

**SPECIAL TEMPORARY PROCEDURES DUE TO THE CORONAVIRUS.** Due to the COVID-19 pandemic and Governor’s Executive Stay-At-Home Order (Order 2020-07 issued on March 16, 2020), the posted Agenda and Notice of this meeting included the following statement: “Interested parties attending the meeting remotely will be allowed to make public comment during the public comment section of the meeting. Any individual may email any public comments to publiccomment@rivergroveil.gov. Emails received by 6 p.m. the night of any meeting will be read or summarized during the public comment session. The call-in telephone number to listen to the meeting is 1-877-304-9269, after which you will need to enter passcode 5997154.” …

*The telephone number to call in with questions: 708/ 716-5072.*
At this time in the meeting, President Guerin read aloud the call-in telephone number and stated that he would wait 3 minutes to see whether anyone would call in with comments. No telephone calls were received. Village Attorney Bart Smith asked whether Communications Director Campbell received any e-mails from the public, to which she responded in the negative.

During the time period for telephone calls, President Guerin asked whether there were any public comments. Resident James Stebbens asked whether the public works lot could be used for parking on Budd Street at Marwood. Water Superintendent stated that it is scheduled for demolition tomorrow. There was discussion regarding the demolition and that parking would not be possible there. Resident Connie Lilly then asked whether the “one way” sign installed at West and Belden “come down.” There was general discussion of this topic and it was decided that public works would look into the sign and discuss it with the police chief and Hancock engineering also.

13. **EXECUTIVE SESSION**: None.

14. **ADJOURNMENT**:

There being no further business before the Board, the Chair entertained a motion to adjourn. A Motion was made by Trustee Muellner, Seconded by Trustee Lilly to adjourn this meeting at 7:43 p.m. **Motion carried unanimously on a voice vote.**

Respectfully Submitted,

Marjorie A. Manchen, JD, RMC, CMC  
Village Clerk, Village of River Grove, Illinois
Public Safety Report

July 16, 2020

Chief Konwinski would like to thank Lloyd Shaw, who is a River Grove resident and owner of LED and Safety, Inc. (also located in River Grove), for donating 3 Elite Guardian Angel light systems to the police department. The guardian angel system is a compact, super bright LED lighting device that resembles the overhead lights on a squad car. The light system is attached to a lanyard and worn by an officer and is used to alert drivers and pedestrians of the officer’s presence when visibility is poor. The donation is much appreciated – and again thank you Lloyd Shaw.

As you may recall, police candidate Gerald Smith was scheduled to start the police academy last March. However, the COVID-19 pandemic and the Governor’s executive order caused all police academies to be suspended. The chief finally received confirmation that the cancelled police academy class has been rescheduled to Monday, July 27. Candidate Gerald Smith has been notified about this development, and he is completing the final process and paperwork that will allow him to attend the police academy later this month.

Respectfully submitted,

Christopher J. Lilly

River Grove Public Safety Trustee
From the Desk of Director Brock Leder

Along with the River Grove Public Works doing everything they can to ensure the safety of our residence and preventing the spread of the COVID-19 Virus, the Public Works has been hard at work keeping up trimming the parkway trees around town. If you have a parkway tree that you would like trimmed, please contact the Public Works at 708-452-7055. Public Works are keeping up with the day to day work on keeping River Grove looking good. Picking weeds, watering our towns flowers, maintaining to Village Parks, and picking up trash.

The construction project for the rebuilding the 2700 block of Budd and Hessing Street is set to start this week. So expect delays from 7am to 7pm while construction is underway.

Thank You, Brock Leder

Public Works Uncovered a Hidden Manhole Cover in the Middle of Grand Ave.
No meeting took place on Thursday, July 9, 2020.

FINANCE

Comptroller Peters informed me that the Audit is completed and that he will be scheduling a presentation with Dan Berg from Sikich for the August 6, 2020 Board meeting. Mr. Berg will be available after his presentation to answer any questions regarding the Audit.

ECONOMIC DEVELOPMENT

The final date for submissions in response to the RFQ for planning firms to address the Guerin Prep and Holy Cross properties was yesterday. We received two submissions. These will be reviewed by the Finance/Economic Development Committee during our next meeting. If so determined, a recommendation will be made to the Board with respect to retaining the firm of choice.

OLD BUSINESS

N/A

NEW BUSINESS

N/A

EXECUTIVE SESSION (if needed)

N/A

Submitted by Michele M. Obaya, Trustee
Finance/Economic Development Committee Chairperson
BUILDING DEPARTMENT REPORT FOR THE MONTH OF JUNE 2020

➢ 14 Vacant properties were registered in June

➢ 13 Citations were issued by the Building Department

➢ 10 Vacant properties are being maintained by the Village

➢ Permits for demolition have been issued for 2801 Thatcher

➢ New Registered inspections for June
  • 18-Property inspections
  • 10- Exempt inspections
  • 10- Rental Dwelling inspection

➢ 9-Properties were sold in June
  • 3-Single family
  • 4-Condos
  • 2-Commerical Building

➢ 120-Permits were issued in June for a total of $879,325
  • 94-Permits for building and roofing
  • 21-Permits for electrical, plumbing and mechanical
  • 5-Permits for miscellaneous

➢ Total permits collected for June $20,305

Submitted by,
Jim Duffy
Building Director
IT Committee Report  
July 16, 2020

Here are the numbers for our website for the month of June:

In June we had 3,439 unique visitors to our website (our eighth highest total ever) who viewed a combined 10,401 pages.

The top five web pages visited were, in order:
- the Pay My Water Bill page
- the Police Department page
- the Vehicle Sticker Application page
- the Staff Directory page
- the Business Applications & Permits page

As for countries, the vast majority of users were from the United States followed by Canada, the Philippines, India, and 21 others.

The top languages used were English, Spanish, Polish and eight others.

Most visits to our website still take place between 8am and 5pm

As always, please visit us on the web at www.rivergroveil.gov and on Facebook at Village of River Grove for all the latest official news, information and important dates.

Respectfully Submitted,

Roger V. Sewell  
IT Committee Chairperson
River Grove Youth and Recreation Board Report

Written by Laura Jardine

7/16/20

Good Evening

These days when so many of our everyday activities seem to be affected or upside-down, one thing is certain,

our River Grove Rockets are extremely happy we did not cancel our season! The 14U team played in a round robin tournament in Melrose Park this past Saturday. I attended the games and had a chance to talk to the players and parents, everyone agrees, it's much better being outside and having fun with friends! (while social distancing, of course)

The 10U and 8U grey team held an instructional scrimmage game on Tuesday night at Rhodes school. Once again, I was out talking to the parents and they could not be happier to be watching the girls outside soaking up some good old vitamin D, laughing, learning and becoming part of a sisterhood of Rocket players! I know that always puts on smile on parents faces.

Our coaches are doing their best to make sure everyone is using hand sanitizer, spraying equipment and staying hydrated during these hot summer days.

Hopefully, we will be opening up registration for our Rockets Fall Ball league in early August and the girls can continue playing and improving their skills.

The Recreation Department is also hopeful we will be able to continue our Flag football program in the fall as well. Only time will tell!
July 16, 2020

1) Today I attended a meeting of the executive board of the Municipal Clerks Association of the North and Northwest Suburbs of Cook County. We discussed and planned up-coming meetings and speakers for the 2020-2021 association year.

2) Next Thursday, July 23, 2020, is the first meeting of the Community Advisory Group regarding the Phase I Engineering Study for the Grand Avenue Grade Separation, where Grand Avenue crosses the Metra / Canadian Pacific Railroad. The Village of Elmwood Park in conjunction with the Illinois Department of Transportation and Cook County Department of Transportation and Highways are seeking to resolve the safety and mobility issues at this crossing and the initiation of a Phase I Preliminary Engineering Study will help to determine the best possible plan for separating rail, vehicle and pedestrian traffic. The flow of traffic in that area necessarily impacts River Grove whose border starts just a few blocks to the west of the crossing. The project is now known as 'Grand Gateway' and will have benefits including increased safety and improved mobility for the entire region.

3) This is a reminder to all Board members and department heads that submission of agenda items that require Resolutions or Ordinances to be drafted for the August 06, 2020 Board meeting is July 24, 2020, certainly not later than July 31 for emergency or unexpected items. The sooner that legal and the clerk's office receive such items, the sooner the agenda may be prepared and a draft one circulated.

Department heads and Trustees, please also remember to send in your board reports.

4) The Census. Here are the “self-response” totals as of July 16, 2020:

   National response rate: 62.5%;
   Illinois: 66.5%; and
   River Grove: 64.8%.


I ask that each board member, staff and employee of River Grove encourage every friend, neighbor and family member to respond on behalf of their
household to the Census if they have not already done so. Please make the Census and its importance a part of your every day conversations.

By now, each household has received an invitation to respond to the Census, which is a short questionnaire and may be responded to by telephone, on-line or by mail. All River Grove schools, parks and the library will greatly benefit from a complete and accurate Census count. Cook County President Toni Preckwinkle has stated that in Cook County, approximately $1,400.00 in federal funds is attributable to each person. **If anyone does not respond, River Grove will be under counted and our schools and other programs may not get the funding they deserve.**

Information regarding the Census:

The Census data will be used to determine the distribution of federal funds that support education, local health care, housing and employment programs.

The Census count is mandated by the Constitution, and conducted by the U.S. Census Bureau, a non-partisan organization, once every 10 years.

**The census provides critical data** that lawmakers, business owners, teachers, and many others use to provide daily services, products, and support for you and your community. Every year, billions of dollars in federal funding go to hospitals, fire departments, schools, roads, and other resources based on census data.

**The results of the census also determine the number of seats each state will have in the U.S. House of Representatives**, and they are used to draw congressional and state legislative districts.

**The U.S. Census Bureau is bound by law to protect answers and keep them strictly confidential.** In fact, every employee takes an oath to protect personal information that they receive for life.

**Information received is NOT shared with other agencies**, including law enforcement, the FBI or ICE. They will never ask for your Social Security number or any financial information.

**Good paying jobs remain available** to help with the Census. Applicants should have access to a vehicle, a valid driver’s license and the ability to complete the training online. For more information, please go to www.2020census.gov/jobs.

**The questions are brief and simple.**
- Total number of people living in your household, including any additional people who may be staying with you
- Whether you own or rent
- Name, sex, age and date of birth of all in household
- Are you of Hispanic, Latin or Spanish origin
• Your phone number

For additional information: https://2020census.gov/en/what-is-2020-census.html
MUNICIPAL CLERKS ASSOC.
N/NW SUBURBS
COOK COUNTY, IL

AGENDA
EXECUTIVE BOARD MEETING
July 16, 2020
1:00 PM

1. Call to Order

2. Members in Attendance
   Julie Kamka – President
   Marjorie Manchen – Vice President – Membership
   Karen Agoranos – Vice President – Programs
   Vicki Scaman – Secretary
   Patty Burns – Acting Treasurer

3. Approval of Minutes
   Executive Board meeting minutes of July 11, 2019

4. Treasurer Position

5. 2020 Scholarships

6. Future Meeting Dates & Locations
   September 9 or 10, 2020 – possible virtual?
   November 11 or 12, 2020 – possible virtual?
   January 13 or 14, 2021
   March 10 or 11, 2021
   May 12 or 13, 2021

7. Program Ideas/Discussion

8. Outstanding issues – comments

9. Adjournment
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Give or take on the numbers as not all vehicle stickers are entered in the system yet

2020-2021 vehicle renewals & pet tags deadline was June 30, 2020
Presidents Report 7/16/20

- July 4th We celebrated our nation’s freedom. 2020 had a rough start, and we may not all agree on the issues, but we all agree on our neighbors right to have an opinion on the issues. We are proud of our diverse and welcoming community. Thank you to all the troops and their families who have served to protect our rights. I have been very busy meeting with residents, business leaders, developers and department heads the past couple of weeks, but I would like to highlight a few happenings.
- July 7th The communications director and I met with the media to discuss TOD on Thatcher. The media seems to be very excited about this large development as we are on the board.
- July 8th I had a conversation with Senate President Don Harmon to discuss local issues. The Senator has been a great advocate for the village of River Grove, allocating 3 million dollars for infrastructure improvements in the VORG. We would like to thank Senator Harmon, Senator Martwick, Representative Lilly, and Representative La Pointe for their hard work and their advocacy of our great town.
- July 10th VORG co-hosted a virtual hall meeting with Senator Martwick, Representative La Ponte and Mayor Saviano to discuss the CASA program which is an advocacy program for foster children.
- July 12th Trustee Muellner and myself joined residents on Wood street for a socially distanced celebration of the neighborhood.
- July 14th I joined Chief Flynn for a demonstration of their swift water rescue. You will be happy to hear that our firefighters are ready and prepared for action if needed.
- July 15th I attended the PACE board of directors meeting in Arlington Heights. I am happy to report that our region, the Northwest region, has the newest buses on the street. I salute the staff at Pace, they truly are heroes moving heroes.

Thank you to our staff for working diligently through these most unusual times. I am proud to say we did not cut any of our services and I am proud of all our department heads for their leadership as we navigate these rough waters. We are not out of this yet, and I would like to encourage our residents and businesses to continue to practice the three W’s wear a mask, wash our hands and watch your distance. As always I am always available.

Congratulate Will and Karen on their marriage this evening. I was honored to be their officiant and I wish them many blessing in their marriage.