MINUTES of the Public Hearing
on the Proposed Budget for Fiscal Year
Beginning January 1, 2020 and Ending December 31, 2020
for the Village of River Grove, Illinois
held on Thursday, February 06, 2020 at 7:00 p.m.
at the Senior Community Center/Courtroom, 2607 N Thatcher Avenue

(1) **CALL TO ORDER:** The Public Hearing on the Proposed Budget for Fiscal Year
Beginning January 1, 2020 and Ending December 31, 2020 was called to Order by Clerk
Marjorie A. Manchen at 7:00 p.m.

(2) **ROLL CALL ATTENDANCE:** Clerk Marjorie A. Manchen took the roll as follows:

**Present:** Clerk Marjorie A. Manchen; and Trustees Lynn Bjorvik, Robert C. Thomas,
Michele M. Obaya, Katie A. Muellner, and Christopher J. Lilly.

**Absent:** President David B. Guerin and Trustee Roger V. Sewell.

A Quorum was declared by Clerk Manchen.

Also Attending: Interim Finance Director Greg Peters; Janet M. Matthys, Interim Finance
Manager; Finance Dept.; Village Attorney Bart Smith; Public Works Dir. Brock Leder; Water
Supt. John Bjorvik; Auxiliary Police Lt Peter Ungaro; Building Dir. Jim Duffy; and Alex L.
Alejandro of Hancock Engineering, Village Engineers.

A **Motion** was made by Trustee Thomas, seconded by Trustee Obaya to **appoint** Trustee Bjorvik
as **President pro temp** in the absence of President Guerin at tonight’s public hearing and meeting.
**Motion carried** unanimously on a voice vote.

(3) **CONFIRMATION OF NOTICE:**

Clerk Manchen acknowledged and confirmed proper Publication and Notice of the Public
Hearing as follows:

- A Certificate of Publication was received from the Chicago Tribune Media Group,
confirming publication of the hearing notice in the Chicago Tribune on January 23, 2020
(see attached certificate of publication).

- The “Notice and Agenda” was posted on the bulletin board of the village hall, 2621 N
Thatcher Avenue, River Grove, Illinois, and at the Senior community center/courtroom
bulletin board at 2607 Thatcher, River Grove, more than 48 hours prior to this meeting
(on February 04, 2020); said Agenda contained the following “Note: The public reading
of ORDINANCE NO. 2020-05, and possible action with regard to said Ordinance, will
occur at the public board meeting scheduled to occur immediately after this public hearing on February 06, 2020.”

- The Notice and Agenda was delivered via e-mail to the President and the members of the Board of Trustees on February 04, 2020; and

- Also, the proposed budget and Ordinance have been available for public review and comment since on or about January 21, 2020, which was 2 days prior to the January 23, 2020 Special Committee -of-the-Whole Meeting (re: the 2020 budget).

(4) **PRESENTATION OF THE BUDGET FOR FISCAL YEAR ENDING DECEMBER 31, 2020, and RIVER GROVE ORDINANCE NO. 2020-05.**

**ORDINANCE NO. 2020-05.** Clerk Manchen read aloud the title or description of Ordinance 2020-05 as follows:

**ORDINANCE NO. 2020-05.** An Ordinance Making An Appropriation For General Corporate Purposes; For Police Pension Fund; For General Obligation Debt Service Fund; For Tax Increment Finance Funds; For Capital Improvement Fund; For Motor Fuel Tax Fund; For Water Fund; For Sewer Fund; And For Commuter Parking Fund For The Fiscal Year January 1, 2020 To December 31, 2020, For The Village Of River Grove, Cook County, Illinois.

Clerk Manchen also read aloud the following amounts:

- FY2020 General Corporate Purposes $16,928,470; and
- FY2020 Special Taxation Purposes $5,825,640; and
- Total FY2020 Appropriation $22,754,110.

Interim Finance Director Greg Peters provided an explanation to all present of the proposed budget, the budget process and highlights of the recent Special Committee -of-the-Whole Meeting held on January 23, 2020. Peters then commenced his power point presentation entitled “2020 Budget & Appropriation Ordinance 2020-05 - Public Hearing, 7:00 pm, Village of River Grove, February 06, 2020,” copies of which are attached hereto. Hard copies of the presentation were distributed to all present. Peters lead the discussion and gave an overview and highlights of the budget, and the appropriation of a grand total of $22,754,110, and explained 2020 revenues, budgeted expenditures, as well as personnel enhancements by department. See attached copies of Peters’ presentation.

(5) President *pro tem* Bjorvik asked whether there were any Comments or Questions from the Board Members. Trustee Obaya thanked the finance director for his hard work on the budget. The Board had no other questions or comments. No action was taken with regard to the budget or appropriation ordinance at this point in the evening.
(6) President pro tem Bjorvik asked whether there were any Comments and Questions from the Public: There were none.

(7) There was no further Board Discussion.

(8) **EXECUTIVE (CLOSED) SESSION**: None.

(9) **ADJOURNMENT**: A Motion was made by Trustee Muellner and Seconded by Trustee Thomas to Adjourn this Hearing and Meeting at 7:27 p.m. **Motion Carried Unanimously on a Voice Vote.**

Respectfully Submitted,

Marjorie A. Manchen, JD, RMC, CMC
Village Clerk
Village of River Grove, Illinois
NOTICE OF PUBLIC HEARING-ON VILLAGE OF RIVER GROVE PROPOSED BUDGET FOR FISCAL YEAR JANUARY 1, 2020 THROUGH DECEMBER 31, 2020

Notice is hereby given to all interested parties that the Corporate Authorities of the Village of River Grove, Cook County, Illinois, will hold a public hearing on February 4, 2020 at 7:00 PM at the Senior Community Center/Court Room, 2621 Thatcher Avenue, River Grove, Illinois 60171, for the purpose of considering the proposed budget for the fiscal year commencing January 1, 2020 and ending December 31, 2020.

A copy of the proposed budget shall be available for public inspection at the office of the Village Clerk, 2621 Thatcher Avenue, River Grove, Illinois 60171, beginning on Friday, January 24, 2020 during the hours of 8:00 AM to 4:00 PM and shall remain so available until at least February 7, 2020.

Said hearing may be continued without further notice except as required by the Illinois Open Meetings Act. The proposed budget may be voted and passed without any further notice or hearing.

Dated: January 21, 2020

/MARJORIE A. MANCHEN
MARJORIE A. MANCHEN VILLAGE CLERK,
VILLAGE OF RIVER GROVE, ILLINOIS
1/23/2020 6579771
Sold To:
Village of River Grove - CU00410459
2621 Thatcher Ave
River Grove, IL 60171

Bill To:
Village of River Grove - CU00410459
2621 Thatcher Ave
River Grove, IL 60171

Classified Advertising: 8579771
Purchase Order: JAN 1, 20 THROUGH DEC 31, 20

Certificate of Publication:
State of Illinois - Cook

Chicago Tribune Media Group does hereby certify that it is the publisher of the Chicago Tribune. The Chicago Tribune is a secular newspaper, has been continuously published Daily for more than fifty (50) weeks prior to the first publication of the attached notice, is published in the City of Chicago, State of Illinois, is of general circulation throughout that county and surrounding area, and is a newspaper as defined by 715 IL CS 5/6.

This is to certify that a notice, a true copy of which is attached, was published 1 time(s) in the Chicago Tribune, namely one time per week or on 1 successive weeks. The first publication of the notice was made in the newspaper, dated and published on 1/23/2020, and the last publication of the notice was made in the newspaper dated and published on 1/23/2020.

This notice was also placed on a statewide public notice website as required by 715 ILCS 5/2. 1.

On the following days, to-wit: Jan 23, 2020.

Executed at Chicago, Illinois on this 23rd Day of January, 2020, by

[Signature]
Serina Johnston
2020 Budget & Appropriation
Ordinance 2020-05

Public Hearing
7:00 PM
Village of River Grove
February 6, 2020

2020 Budget Overview

- Budget Process continues to be collaborative process between elected and appointed department directors:
  - Input of elected officials commended in August, 2019
  - Ongoing discussions with Department Directors
  - Enhanced accounting provided more reliable reports

- Departmental efforts to remain efficient and cost-effective

- More accountability in operations by efficient timeliness of internal financial reporting.
2020 Budget Overview (continued)

- Budget Preparation began in August after receipt of FY18 Audit Report
- Consistent review by staff and Finance Committee of trends both in operation revenues and expenditures
- Relatively Stable economy saw continued improvement in local economic activity and moderated sales and local use tax tax growth in the fourth quarter
- 2020FY State budget provides additional funds for local government transportation projects from the State's passage of the Capital Bill.

2020 Revenue Highlights

- Previously approved 2019 Property Tax adjustment in November, 2019 provides additional funds for capital and operations – General Fund increase in 2020 is approximately $400,000 over revenues received in 2019.
- Experiencing increased intergovernmental revenues i.e. income MFT, local use and PPRT taxes.
- Additional Increased Funding to Village Police Pension Fund
Village-Wide 2020 Revenues

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<tbody>
<tr>
<td>General Fund</td>
<td>23,903,759</td>
<td>7,651,718</td>
<td>6,276,454</td>
<td>13,133,200</td>
<td>13,643,843</td>
<td>13,464,398</td>
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<td>Water Fund</td>
<td>22,316,697</td>
<td>8,002,662</td>
<td>6,510,200</td>
<td>8,892,500</td>
<td>9,308,095</td>
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<td>Street Fund</td>
<td>255,028</td>
<td>92,913</td>
<td>85,200</td>
<td>135,000</td>
<td>133,450</td>
<td>136,000</td>
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<tr>
<td>Great Neck Park Fund</td>
<td>10,908,560</td>
<td>4,115,521</td>
<td>3,706,718</td>
<td>5,376,000</td>
<td>5,415,000</td>
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<td>Revenue/Transfer Fund</td>
<td>54,437,819</td>
<td>1,474,628</td>
<td>2,182,628</td>
<td>2,615,176</td>
<td>2,274,419</td>
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<tr>
<td>Total Revenues</td>
<td>85,203,623</td>
<td>18,910,228</td>
<td>18,536,200</td>
<td>20,495,125</td>
<td>20,004,525</td>
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2020 Revenues - $23,193,609

2020 Revenues Distribution:
- General Fund: 50%
- Water Fund: 20%
- Street Fund: 10%
- Motor Fuel Tax Fund: 5%
- Capital Improvements: 5%
- Great Neck Park Fund: 5%
- Transfer Fund: 5%
- Police Pension: 5%

*COMMUTER PARKING*

2020 REVENUES

*GRAND/THATCHER T.V. FUND*
## 2020 Budget Expenditures

**Village of River Grove**  
**Fund Summary January 1, 2020 - December 31, 2020**

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<tr>
<td>GENERAL FUND</td>
<td>$4,959,076</td>
<td>$5,398,029</td>
<td>$13,066,806</td>
<td>$13,965,346</td>
<td>$13,966,366</td>
<td>$13,746,295</td>
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<tr>
<td>PERSONAL SERVICES</td>
<td>$1,146,605</td>
<td>$1,040,595</td>
<td>$13,066,806</td>
<td>$13,965,346</td>
<td>$13,966,366</td>
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<td>FOREST CONSERVATION</td>
<td>$2,038,053</td>
<td>$1,852,036</td>
<td>$17,048,582</td>
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<td>ENERMA MONITORING</td>
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<td>$3,798,029</td>
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<td>FEDERAL GRANTS</td>
<td>$1,907,828</td>
<td>$1,806,561</td>
<td>$13,966,366</td>
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| GENERAL FUND BY DEPARTMENT

### 2020 Budget Expenditures - $13,746,295
2020 Budget Expenditures

2020 GENERAL FUND BY FUNCTION

- Capital: 1,653,818, 13%
- Contractual: 2,888,733, 22%
- Fringe: 1,638,591, 12%
- Personnel: 6,888,517, 52%

2020 Budget Highlights

Personnel Enhancements by Department

- Police
  - New Position - One (1) Full-time Police Officer Position
- Fire
  - Removed P/T Deputy Chief position - Increased P/T Administrative Positions and Compensation
- Administration
  - New Position - Human Resource/Communications Assistant
- Building
  - New Position - Additional Admin Clerk for Crime Free Inspection Program and Permit Activity - Will coordinate with Police Department
- Public Works
  - Increase 2 P/T Positions to Full-Time during the Year.
2020 Budget Highlights

Increased Resources Devoted to Important Village Functions:

- Police - Four (4) Additional Vehicles - $200,000 - Patrol, Detective & Chief *
- Fire - Replacement of SCBA units - $165,000 *
- Building Improvements - $400,000 designated to continuing improvements based upon Board determined priorities
- Building/Police - Implementation of a Crime Free Housing Program
- Finance - Implementation of Enhanced Customer Service through Web and Web-Pay Improvements

* Funded by Issuance of Municipal Lease

2020 Budget Highlights

Increased Financial Resources and External Grant Funding Provide for MORE Capital Improvement Projects:

- Completion of Fullerton Ave Resurfacing - $556,900 Partially funded by Water Fund & INVEST Cook County
- Hessing & Budd Street Resurfacing - $300,000 - Partially Funded by CDBG & MFT
- Cherry Street Resurfacing - $200,000 - Funded by DCEO State Grant & MFT
- Green Alleys - $706,000 - 50% funded by MWRD - 2nd Year in row receiving funds
- Sidewalk Replacement Program - $100,000 funded by MFT
- Pavement Marking & Patching - $200,000 funded by MFT
- Finely Avenue Water Main Replacement - $678,500 *
- River Road Water Main Replacement - $882,500 *
- Lining of River Main Crossing (3) - $272,400 *

* To be Funded Through EPA Low Interest Loan
Going Forward

- Monitor insurance liabilities and safe workplace practices to ensure best practices and continued improved insurance premiums
- Economic Development – Continue to put River Grove on the map for potential development improvements
- Continue improvements in the management of the Village Human Resource functions.
- Continue to enhance the Village's transparency to its corporate and residential citizens with its improved web and social media presence.

Conclusions

- Major steps have been made by the Elected Officials to date:
  - Willingness to discuss and make hard decisions
  - Providing an environment to staff for improving the financial and operational stability of the organization
  - Staying involved with committee structures that provide for department directors to interface directly with the decision-makers.
  - Continuing the building of a cooperative TEAM atmosphere for employees so that all are in improve and enhance operations and service delivery

Thanks to All!